

**ENFIELD BOARD OF EDUCATION
FINANCE, BUDGET COMMITTEE
January 17, 2024**

The Finance Budget Committee held a meeting on Monday, January 17, 2024 at 5:00 PM. The meeting was held at Alcorn, Business Manager Office, Room #204, 1010 Enfield Street, Enfield, CT 06082.

1. Call to Order:

The Finance Budget Meeting was called to order at 5:05 pm by Phil Kober.

2. Roll Call:

Members Present: Phil Kober, Jean Acree, Dr. Jerry Calnen

Members Absent: None

Present: Lorena Cisneros, Business Manager

Audiences: Lori LaRusso, Grants Manager

3. Guests: Diane Edwards – Nutrition Director

4. Discussion Items:

A. Report of Business Manager

a. FY2024 Budget Status

Lorena answered questions about the budget to the BOE finance members. The committee reviewed the budget status for the fiscal year 2024.

b. Nutrition Financials for:

Guest – Diane Edwards – Nutrition Director

Committee members reviewed the Nutrition requirements set forth by USDA. Ms. Edwards explained the application process for the free and reduced lunch program. Included in the discussion were the stringent requirements for processing applications in a timely manner. Ms. Edwards spoke of each item from the financial statement and balance. The committee thanked Ms. Edwards for the in-depth review of the Nutritional Services provided to our students. The Finance Committee reviewed the monthly reconciliations/certifications.

c. Transfers and/or Accounts and Payroll for:

Committee members received Certification of Accounts for the month of December 2023 for the Fiscal Year 2024. The Finance committee reviewed the certifications for presentation to the BOE for approval.

d. Talented and Gifted Update

The Finance Committee reviewed the statements dated December 2023 for the TAG investment accounts.

5. Items from the table:

Lorena Cisneros explained the IDEA grants.

6. Adjournment

Phil Kober moved, seconded by Jean Acree to adjourn the January 17,2024, Finance Budget Committee meeting. By unanimous vote, the motion passes. The meeting adjourned 5:57 PM.

Respectfully Submitted,

Lorena Cisneros
Business Manager